

FRIEND OF THE SEA / FRIEND OF THE EARTH Sustainable Travel Agency Criteria

- **Name of the Travel Agency:**
- **Country where the travel agency is based:**
- **Name of the reference person in the travel agency:**
- **Contact of the reference person:**
- **Travel agency website:**
- **Main destination sold by the travel agency:**
- **Date:**

N°	Requirement	Yes/No/ N.A.	Comments
1	The agency has a formal environmental policy signed on its headed paper, engaging at least to the following principles. A person in the company will be in charge of verifying at least twice a year, conformity to these principles.		
2	The agency implements measures to reduce the consumption of energy, paper, water, and other raw materials in its activity.		
3	The agency implements measures to reduce, reuse, and recycle all its waste products or in any way manage them respecting the national environmental law and preventing any dispersion in the environment and pollution.		
4	The agency implements social accountability principles, to avoid any discrimination against its personnel, customers, and suppliers.		
5	The agency respects all national laws in regard to fair and safe work conditions for its employees and collaborators.		
6	The agency recommends its suppliers implement environmental and social policies and it gradually will select and		

	give preference to those suppliers that have certified environmental and social policies, including when possible Friend of the Earth/Friend of the Sea-certified services.		
7	Donates at least 1% of its profit to conservation or humanitarian projects.		
8	The agency provides at least 10% travel offers that donate to conservation or humanitarian projects, including at The agency one trip per year in partnership with Friend of the Earth/Friend of the Sea (WSF). The agency has a plan to gradually increase the percentage over the years.		
9	The agency provides at least 10% travel offers which include/plan environmental awareness sessions in the course of the trip, including at least one trip per year in partnership with Friend of the Earth/Friend of the Sea (WSF). The agency has a plan to gradually increase the percentage over the years.		
10	The agency avoids supporting trips that can potentially impact endangered species or that do not respect animal welfare.		

Notes from the Auditor

Conclusions

The Auditor shall fill out the following fields

- The travel agency COMPLIES with the above mentioned requirements
- The travel agency DOES NOT COMPLY with above mentioned requirements